

**AGENDA**  
**KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD**  
**MONDAY, MARCH 8, 2010, 2:00 p.m.**  
**AIRPORT TERMINAL CONFERENCE ROOM**  
**1877 AIRPORT LOOP ROAD, KERRVILLE, TEXAS**

**CALL TO ORDER**

**1. PHOTO SESSION**

Airport Board Members Photographs (Jeff Lavendar)

**2. VISITORS FORUM:**

At this time, any person with business not scheduled on the agenda may speak to the airport board. No deliberation or action can be taken on these items because the Open Meetings Act requires an item be posted on an agenda 72 hours before the meeting. Visitors are asked to limit presentations to three minutes.

**3. DISCUSSION AND POSSIBLE ACTION:**

3A. Approve the minutes of the February 8, 2010 Airport Board meeting. Pg. 1

3B. Monthly Financials (Mike Erwin) Pg. 4

3C. Airport Sign on Highway 27 (Peter Lewis)

3D. Airport Board Members Terms of Office (Steve King)

3E. Interim Management Service Contract for FY 2011 (Bruce McKenzie)

3F. Budget Amendment for Water Line Project (Mike Erwin)

3G. Master Plan Consultant Selection Process (Steve King)

**4. INFORMATION AND DISCUSSION:**

4A. Fuel Flowage History

4B. Water Line Update

4C. Phase II Update

**5. EXECUTIVE SESSION:**

5A. The Kerrville-Kerr County Joint Airport Board reserves the right to discuss any of the above items in executive closed session if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.075, 551.076 (deliberation regarding security devices) or 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

**6. ADJOURNMENT**

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The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the City Hall of the City of Kerrville, Texas, and said notice was posted on the following date and time: \_\_\_\_\_ at \_\_\_\_\_ and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

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Deputy City Secretary, City of Kerrville, Texas

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## KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MINUTES OF A REGULAR MEETING

KERRVILLE, TEXAS  
FEBRUARY 8, 2010

On Monday, February 8, 2010, a regular meeting of the Board Members of the Kerrville-Kerr County Joint Airport Board was called to order at 3:34 p.m. by Stephen King, President, at the Airport Terminal, Louis Schreiner Field, Kerrville, Texas.

### Members Present:

Stephen King, President  
Fred Vogt, Vice President  
Mark Cowden  
Tom Moser

### Members Absent:

Corey Walters

### Airport Staff Present:

Bruce McKenzie, Airport Manager

### City Staff Present:

Kim Meismer, Director of General Operations  
Kevin Coleman, Director of Development Services  
Mike Erwin, Director of Finance  
Mike Wellborn, Director of Engineering  
Jennifer Yarbrough, Finance Analyst  
Dorothy Miller, Executive Secretary

### County Staff Present:

Jeannie Hargis, Kerr County Auditor  
Jonathan Letz, Commissioner, Precinct 3  
Bill Williams, Commissioner, Precinct 2

### Visitors:

Amy Fry, Kerrville Aviation Line Service Manager  
Ronnie Kramer, Dugosh Aircraft Service  
Mary Matthews, Neighbor  
Reese Williams, BWR Corp.

## CALL TO ORDER

### 1. VISITORS FORUM:

None.

### 2. DISCUSSION AND POSSIBLE ACTION:

- 2A. Approve the minutes of the January 11, 2010 Airport Board meeting.  
Mr. Moser moved to approve the minutes of January 11, 2010 as presented; motion was seconded by Mr. Cowden and passed 4-0.
- 2B. Monthly Financials (Jennifer Yarbrough)  
The financials were presented by Mike Erwin, Director of Finance for the City of Kerrville. The beginning cash balance was \$328,000 and the ending cash balance was \$242,000. The City paid the remaining balance due on the \$350,000 for the water lines, leaving an available fund balance of \$196,000. Mr. Cowden moved to accept the financials as presented; motion was seconded by Mr. Vogt and passed 4-0.
- 2C. Airport Board Members Photographs (Bruce McKenzie)  
Mr. McKenzie announced Jeff Lavender Photography will be taking pictures of the board members and Airport Manager on March 8, 2010 at 2:00 p.m. The sitting fee will be

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\$50.00. Mr. Moser moved to accept Mr. Bethel's recommendation to hang pictures in an appropriate place of the board members. Mr. Vogt amended the motion by stating the board meeting will be changed to 2:00 p.m. on March 8, 2010 for the purpose of having the pictures taken; motion was seconded by Mr. Vogt and passed 4-0.

### **2D. Memorials Placed in the Terminal Building (Bruce McKenzie)**

Mr. McKenzie reminded the board they had requested a policy be in place as to whether or not to consider memorials on a case by case basis or not allow them at all. Mr. King moved to accept memorials on a case by case basis; motion was seconded by Mr. Vogt and passed 4-0.

### **2E. Airport Zoning (Mike Hayes)**

Mr. Hayes presented his research regarding zoning at the airport both inside and outside the city's limits. Mr. Hayes outlined airport interests, zoning, questions, sources of authority, and discussed compatible development, economic development, purpose of zoning, and types of regulations. Mr. Hayes sighted sources of authority including the interlocal agreement, Texas Transportation code, Texas Local Government code, City ordinance, and Airport Hazard Zoning Ordinance. Mr. Hayes confirmed that the Kerrville-Kerr County Joint Airport Board could simultaneously act as the Joint Airport Zoning Board (JAZB). Mr. Hayes' recommendations to the board were: 1) Ask City Council and County Commissioners to reaffirm the Airport Board's role/authority of JAZB or alternative plan to address zoning outside the city limits; 2) Review Airport Zoning Ordinance for "reasonableness"; 3) City could consider expansion of city limits surrounding Airport property as a way to apply zoning to this area. Mr. King moved to ask the City and County to affirm the Airport Board to act as the JAZB according to state law via written letter to be composed by Mr. King; motion was seconded by Mr. Moser and passed 4-0.

### **2F. Open Meetings Act Information (Mike Hayes)**

Mr. Hayes discussed common violations mistakenly made regarding the Open Meetings Act. Mr. Hayes gave examples of proper usage of email correspondence and improper conversations that may occur one-on-one among board members but could be considered a violation.

### **2G. Airport Sign on Highway 27 (Bruce McKenzie)**

Mr. McKenzie stated Mr. Lewis is continuing to work on a letter of agreement for the Airport about the sign as well as the new conceptual drawing of the sign and will have both available for review at the March 8<sup>th</sup> Airport Board meeting.

### **2H. Fire Water Flow Enhancement Project (Tom Moser)**

Mr. Williams from BWR Corporation distributed a memo, a summary of the model results and cost estimates and a Fire Water Protection outline. Mr. Williams discussed the proposed water flow enhancements to lines 1, 2, and 5 (colored blue, yellow, and orange on the outline). Mr. Williams stated BWR ran the model at two different pressures: 46.9 psi, which was given to BWR by the City as the worst case scenario, and at 50 psi. At 46.9, fire hydrant 11 doesn't meet the required 20 psi at 1500 gpm (gallons per minute). Mr. Wellborn stated there is a discrepancy between BWR's and the City's model runs. The City's model shows a minimum static pressure of 80 psi verses BWR's 46.9 psi. Mr. Williams stated everything along the new line is above the minimum 20 psi and said the Board needs to decide not to upgrade those lines if they're already grandfathered in. Mr. Moser stated everything that has 12 inch lines meets the flow requirement. Mr. Moser

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also stated the criteria per the fire marshal is 1500 gpm and maintain 20 psi. Mr. Williams reported the cost estimates for enhancing lines 1, 2, and 5 is \$424,000. Discussion continued in conjunction with item 2I.

**2I. Proposed T-Hangar Complex**

Mr. Moser gave a Power Point presentation entitled, "FY 2010 CIP Option, T-Hangar Complex". Mr. Moser discussed strategy, hangar complex location, timeline, incremental site costs, t-hangars business, and recommendation. Mr. Moser moved to refrain from obligating the CIP funds for the fire water flow system until the T-Hangar Complex plan is developed; motion died for lack of a second. Mr. King moved to proceed with advertising bids for lines 1, 2, and 5 of the Kerrville-Kerr County Airport fire water flow project and lines 3, 4, and 6 as an alternate; motion seconded by Mr. Cowden and passed 3-1.

**2J. Strategic Plan – Review Airport Leases for Standardization and Uniformity**

Mr. Moser discussed making leases uniform, including increase in lease fees and uniformity in color. Mr. McKenzie stated the increase in fees and uniformity in color has already been included in the lease contracts as well as architectural control, aesthetics, color, etc. Mr. Vogt suggested changing minimum standards to include maintaining land around the hangar.

**3A. Phase II Update**

Mr. McKenzie reported contractors continue to work on phase II; they have lost 20 calendar days due to inclement weather and have fallen slightly behind.

**3B. Master Plan Update**

Mr. McKenzie stated February 16, 2010 is the deadline for consultants and engineers to turn their information in to TxDOT Aviation. When Mr. McKenzie receives the information, Board members will receive copies.

**5. Adjournment**

The next meeting is scheduled for March 8, 2010. Mr. King moved to adjourn the meeting; motion was seconded by Mr. Cowden and passed 4-0. Meeting adjourned at 5:50 p.m.

APPROVED: \_\_\_\_\_

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Stephen King, President

\_\_\_\_\_  
Dorothy Miller, Recording Secretary

**CITY OF KERRVILLE  
AIRPORT FINANCIALS  
AS OF FEBRUARY 28, 2010**

|   |        |            |
|---|--------|------------|
| <b>Cash Balance as of 2/1/2010</b>            |        | \$ 241,137 |
| Revenues:                                     |        |            |
| Intergovernmental Revenue                     | 64,995 |            |
| Interest and Miscellaneous                    | 21,597 |            |
|   |        | 86,592     |
| Expenses:                                     |        |            |
| Personnel                                     | 850    |            |
| Supplies                                      | 154    |            |
| Maintenance                                   | 1,856  |            |
| Services                                      | 31,506 |            |
| Other Expenses                                | 0      |            |
| Capital Outlay                                | 0      |            |
| Transfers Out                                 | 4,167  |            |
| Terminal Expenses                             | 1,226  |            |
| Total Expenses                                |        | (39,758)   |
| <b>Ending Cash in Bank as of 2/28/10</b>      |        | 287,972    |
| Reserve Fund Balances                         |        |            |
| Airport Manager Severance                     | 43,182 |            |
| Capital Replacement Reserve                   | 2,493  |            |
| Other Liabilities                             | 3,950  |            |
| Total Reserve Fund Balance                    |        | (49,625)   |
| <b>Available Cash Balance as of 2/28/2010</b> |        | 238,347    |

CITY OF KERRVILLE  
 FINANCIAL STATEMENT  
 AS OF: FEBRUARY 28TH, 2010

47 -AIRPORT FUND  
 REVENUES

|                                     | ANNUAL<br>BUDGET  | CURRENT<br>PERIOD | Y-T-D<br>ACT & EN C | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-------------------------------------|-------------------|-------------------|---------------------|----------------|-------------------|
| <b>INTERGOVERNMENTAL REVENUE</b>    |                   |                   |                     |                |                   |
| 47-6306 TXDOT-REIMBURSEMENT         | 0.00              | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-6322 KERR COUNTY - PROJECT MATCH | 0.00              | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-6347 KERR COUNTY - CONTRIBUTION  | 315,892.00        | 26,324.33         | 131,621.65          | 41.67          | 184,270.35        |
| 47-6361 CITY - PROJECT MATCH        | 0.00              | 29,895.83         | 379,895.83          | 0.00           | ( 379,895.83)     |
| 47-6362 CITY - CONTRIBUTION         | <u>105,297.00</u> | <u>8,774.75</u>   | <u>43,873.75</u>    | <u>41.67</u>   | <u>61,423.25</u>  |
| TOTAL INTERGOVERNMENTAL R           | 421,189.00        | 64,994.91         | 555,391.23          | 131.86         | ( 134,202.23)     |
| <b>INTEREST AND MISCELLANEOU</b>    |                   |                   |                     |                |                   |
| 47-6901 LEASES                      | 128,050.00        | 13,853.20         | 47,412.95           | 37.03          | 80,637.05         |
| 47-6902 FUEL FLOW FEES              | 36,000.00         | 1,885.68          | 12,480.21           | 34.67          | 23,519.79         |
| 47-6903 TERMINAL LEASE              | 13,145.00         | 1,261.15          | 5,824.22            | 44.31          | 7,320.78          |
| 47-6904 T-HANGAR LEASE              | 44,000.00         | 4,350.00          | 25,500.00           | 57.95          | 18,500.00         |
| 47-6905 VEHICLE RENT-SURCHARGE      | 3,500.00          | 159.32            | 1,278.64            | 36.53          | 2,221.36          |
| 47-6906 STORAGE RENTAL              | 1,300.00          | 0.00              | 0.00                | 0.00           | 1,300.00          |
| 47-6908 DAILY RENT T- HANGAR        | 0.00              | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-6911 INTEREST REVENUE            | 3,198.00          | 88.10             | 535.71              | 16.75          | 2,662.29          |
| 47-6989 MISCELLANEOUS REVENUE       | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>         | <u>0.00</u>    | <u>0.00</u>       |
| TOTAL INTEREST AND MISCEL           | 229,193.00        | 21,597.45         | 93,031.73           | 40.59          | 136,161.27        |
| <b>TRANSFERS IN</b>                 |                   |                   |                     |                |                   |
| 47-7001 TRANSFER - GENERAL          | 0.00              | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-7040 TRANSFER IN                 | 0.00              | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-7070 TRANSFER IN                 | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>         | <u>0.00</u>    | <u>0.00</u>       |
| TOTAL TRANSFERS IN                  | 0.00              | 0.00              | 0.00                | 0.00           | 0.00              |
| *** TOTAL REVENUES ***              | 650,382.00        | 86,592.36         | 648,422.96          | 99.70          | 1,959.04          |

CITY OF KERRVILLE  
FINANCIAL STATEMENT  
AS OF: FEBRUARY 28TH, 2010

47 -AIRPORT FUND  
00-NON-DEPARTMENTAL  
DEPARTMENT EXPENSES

|                    | ANNUAL<br>BUDGET          | CURRENT<br>PERIOD | Y-T-D<br>ACT & EN C | % OF<br>BUDGET | BUDGET<br>BALANCE |               |
|--------------------|---------------------------|-------------------|---------------------|----------------|-------------------|---------------|
| <b>PERSONNEL</b>   |                           |                   |                     |                |                   |               |
| 47-800-001         | SALARIES AND WAGES        | 0.00              | 0.00                | 0.00           | 0.00              |               |
| 47-800-002         | OVERTIME                  | 0.00              | 0.00                | 0.00           | 0.00              |               |
| 47-800-003         | TEMPORARY EMPLOYEE        | 0.00              | 0.00                | 0.00           | 0.00              |               |
| 47-800-004         | LONGIVITY                 | 0.00              | 0.00                | 0.00           | 0.00              |               |
| 47-800-005         | SOCIAL SECURITY           | 0.00              | 0.00                | 0.00           | 0.00              |               |
| 47-800-006         | RETIREMENT                | 0.00              | 0.00                | 0.00           | 0.00              |               |
| 47-800-007         | GROUP INSURANCE           | 0.00              | 0.00                | 0.00           | 0.00              |               |
| 47-800-008         | WORKER'S COMPENSATION     | 0.00              | 0.00                | 0.00           | 0.00              |               |
| 47-800-010         | PROFESSIONAL DEVELOPMENT  | 10,000.00         | 850.00              | 2,621.61       | 26.22             | 7,378.39      |
| 47-800-011         | LOCAL MEETING EXPENSE     | <u>300.00</u>     | <u>0.00</u>         | <u>30.89</u>   | <u>10.30</u>      | <u>269.11</u> |
|                    | TOTAL PERSONNEL           | 10,300.00         | 850.00              | 2,652.50       | 25.75             | 7,647.50      |
| <b>SUPPLIES</b>    |                           |                   |                     |                |                   |               |
| 47-800-101         | OFFICE SUPPLIES           | 2,000.00          | 0.00                | 174.06         | 8.70              | 1,825.94      |
| 47-800-102         | SMALL TOOLS AND EQUIPMENT | 1,000.00          | 0.00                | 0.00           | 0.00              | 1,000.00      |
| 47-800-103         | CHEMICAL AND MEDICAL SUPP | 4,000.00          | 0.00                | 0.00           | 0.00              | 4,000.00      |
| 47-800-104         | FUEL AND OIL SUPPLIES     | 1,340.00          | 41.15               | 185.54         | 13.85             | 1,154.46      |
| 47-800-105         | FOOD SUPPLIES             | 600.00            | 25.50               | 721.54         | 120.26            | ( 121.54)     |
| 47-800-106         | JANITORIAL SUPPLIES       | 2,400.00          | 86.93               | 1,295.07       | 53.96             | 1,104.93      |
| 47-800-110         | POSTAGE/UPS/FED-EX        | 750.00            | 0.00                | 137.54         | 18.34             | 612.46        |
| 47-800-111         | COMPUTER UPGRADE          | 0.00              | 0.00                | 0.00           | 0.00              | 0.00          |
| 47-800-112         | COMPUTER SOFTWARE PURCHAS | 0.00              | 0.00                | 0.00           | 0.00              | 0.00          |
| 47-800-132         | SOD, SEED, PLANTING       | <u>0.00</u>       | <u>0.00</u>         | <u>0.00</u>    | <u>0.00</u>       | <u>0.00</u>   |
|                    | TOTAL SUPPLIES            | 12,090.00         | 153.58              | 2,513.75       | 20.79             | 9,576.25      |
| <b>MAINTENANCE</b> |                           |                   |                     |                |                   |               |
| 47-800-201         | LAND                      | 45,500.00         | 0.00                | 5,427.00       | 11.93             | 40,073.00     |
| 47-800-202         | BUILDINGS AND STRUCTURES  | 34,000.00         | 1,718.82            | 10,893.11      | 32.04             | 23,106.89     |
| 47-800-203         | MAINTENANCE - CITY GARAGE | 1,000.00          | 0.00                | 0.00           | 0.00              | 1,000.00      |
| 47-800-204         | PARTS @ CITY GARAGE       | 0.00              | 0.00                | 0.00           | 0.00              | 0.00          |
| 47-800-205         | OFFICE EQUIPMENT          | 1,680.00          | 137.20              | 906.28         | 53.95             | 773.72        |
| 47-800-206         | INSTRUMENTS AND APPARATUS | 17,000.00         | 0.00                | 4,127.89       | 24.28             | 12,872.11     |
| 47-800-207         | STREETS                   | 0.00              | 0.00                | 0.00           | 0.00              | 0.00          |
| 47-800-208         | TRAFFIC CONTROL DEVICES   | 1,000.00          | 0.00                | 0.00           | 0.00              | 1,000.00      |
| 47-800-209         | TAXIWAYS/RUNWAYS          | 0.00              | 0.00                | 0.00           | 0.00              | 0.00          |
| 47-800-212         | REPAIRS-NOT CITY GARAGE   | 1,000.00          | 0.00                | 0.00           | 0.00              | 1,000.00      |
| 47-800-214         | RAMP GRANT MATCH          | <u>0.00</u>       | <u>0.00</u>         | <u>0.00</u>    | <u>0.00</u>       | <u>0.00</u>   |
|                    | TOTAL MAINTENANCE         | 101,180.00        | 1,856.02            | 21,354.28      | 21.11             | 79,825.72     |
| <b>SERVICES</b>    |                           |                   |                     |                |                   |               |
| 47-800-301         | PHONE SERVICE             | 840.00            | 62.14               | 189.71         | 22.58             | 650.29        |
| 47-800-302         | LIGHT AND POWER           | 9,500.00          | 0.00                | 1,765.01       | 18.58             | 7,734.99      |
| 47-800-303         | NATURAL GAS               | 700.00            | 0.00                | 0.00           | 0.00              | 700.00        |
| 47-800-304         | WATER & SEWER             | 750.00            | 0.00                | 0.00           | 0.00              | 750.00        |
| 47-800-305         | LEGAL SERVICE             | 0.00              | 0.00                | 0.00           | 0.00              | 0.00          |
| 47-800-306         | SPECIAL SERVICES          | 30,000.00         | 0.00                | 575.00         | 1.92              | 29,425.00     |
| 47-800-307         | INSURANCE                 | 0.00              | 0.00                | 2,272.17       | 0.00              | ( 2,272.17)   |

CITY OF KERRVILLE  
FINANCIAL STATEMENT  
AS OF: FEBRUARY 28TH, 2010

47 -AIRPORT FUND  
00-NON-DEPARTMENTAL  
DEPARTMENT EXPENSES

|   | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACT & EN C | % OF<br>BUDGET | BUDGET<br>BALANCE |
|---|------------------|-------------------|---------------------|----------------|-------------------|
| 47-800-311 NETWORK SERVICES             | 1,300.00         | 0.00              | 0.00                | 0.00           | 1,300.00          |
| 47-800-313 HIRE OF EQUIPMENT            | 3,100.00         | 17.00             | 76.97               | 2.48           | 3,023.03          |
| 47-800-316 ADVERTISING                  | 100.00           | 0.00              | 0.00                | 0.00           | 100.00            |
| 47-800-347 MANAGEMENT CONTRACT          | 251,000.00       | 20,916.67         | 104,583.35          | 41.67          | 146,416.65        |
| 47-800-347-01 REIMBURSE COUNTY - EMP CO | 140,048.90       | 10,510.14         | 63,060.74           | 45.03          | 76,988.16         |
| 47-800-348 OUTSOURCED SERVICES          | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-350 CONTINGENCY-OUTSOURCED SE    | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| TOTAL SERVICES                          | 437,338.90       | 31,505.95         | 172,522.95          | 39.45          | 264,815.95        |
| <b>OTHER EXPENSES</b>                   |                  |                   |                     |                |                   |
| 47-800-401 CERTIFICATES, AWARDS, ETC    | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-402 DUES AND SUBSCRIPTIONS       | 700.00           | 0.00              | 231.40              | 33.06          | 468.60            |
| 47-800-405 OTHER CHARGES                | 4,800.00         | 0.00              | 2,195.00            | 45.73          | 2,605.00          |
| 47-800-410 CONTINGENCY                  | 15,000.00        | 0.00              | 0.00                | 0.00           | 15,000.00         |
| 47-800-430 DEPRECIATION EXPENSE         | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-435 OTHER EXPENSE                | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-460 RESERVE FOR CAPITAL ASSET    | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| TOTAL OTHER EXPENSES                    | 20,500.00        | 0.00              | 2,426.40            | 11.84          | 18,073.60         |
| <b>CAPITAL OUTLAY</b>                   |                  |                   |                     |                |                   |
| 47-800-501 LAND                         | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-502 BUILDINGS AND STRUCTURES     | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-503 MOTOR VEHICLE                | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-505 OFFICE EQUIPMENT             | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-506 INSTRUMENTS AND APPARATUS    | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-508 TRAFFIC CONTROL DEVICES      | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-510 WATER SYSTEM IMPROVEMENTS    | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-513 GRANT MATCH                  | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-514 DRAINAGE IMPROVEMENTS        | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-515 GRANT MATCH T-HANGAR 2001    | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-516 TXDOT REIMBURSE 2000-2001    | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-517 CITY T-HANGAR 2001           | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-518 KERR COUNTY T-HANGAR 2001    | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-519 GRANT MATCH LIGHTING IMPR    | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-520 TXDOT REIMBURSEMENT LIGHT    | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| TOTAL CAPITAL OUTLAY                    | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| <b>TRANSFERS OUT</b>                    |                  |                   |                     |                |                   |
| 47-800-901 TRANSFER - GENERAL           | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-902 TRANSFER OUT                 | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-918 TRANSFER OUT                 | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-928 TRANSFER OUT                 | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-940 TRANSFER OUT                 | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-942 TRANSFER OUT                 | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-970 TRANSFER OUT                 | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-974 TRANSFER OUT - AIRPORT CA    | 50,000.00        | 4,166.67          | 370,833.35          | 741.67         | ( 320,833.35)     |
| 47-800-975 TRANSFER OUT                 | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| 47-800-990 TRANSFER - INSURANCE         | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| TOTAL TRANSFERS OUT                     | 50,000.00        | 4,166.67          | 370,833.35          | 741.67         | ( 320,833.35)     |

CITY OF KERRVILLE  
FINANCIAL STATEMENT  
AS OF: FEBRUARY 28TH, 2010

47 -AIRPORT FUND  
00-NON-DEPARTMENTAL  
DEPARTMENT EXPENSES

|                           | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACT & EN C | % OF<br>BUDGET | BUDGET<br>BALANCE |
|---------------------------|------------------|-------------------|---------------------|----------------|-------------------|
| TOTAL 00-NON-DEPARTMENTAL | 631,408.90       | 38,532.22         | 572,303.23          | 90.64          | 59,105.67         |

CITY OF KERRVILLE  
 FINANCIAL STATEMENT  
 AS OF: FEBRUARY 28TH, 2010

47 -AIRPORT FUND  
 01-TERMINAL  
 DEPARTMENT EXPENSES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACT & EN C | % OF<br>BUDGET | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|---------------------|----------------|-------------------|
| <b>SUPPLIES</b>                      |                  |                   |                     |                |                   |
| 47-801-118 SIGN MATERIALS AND SUPPLI | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| TOTAL SUPPLIES                       | 0.00             | 0.00              | 0.00                | 0.00           | 0.00              |
| <b>SERVICES</b>                      |                  |                   |                     |                |                   |
| 47-801-301 PHONE SERVICE             | 250.00           | 65.35             | 135.75              | 54.30          | 114.25            |
| 47-801-302 LIGHT & POWER             | 9,600.00         | 0.00              | 927.57              | 9.66           | 8,672.43          |
| 47-801-303 PROPANE GAS               | 5,500.00         | 1,160.23          | 3,144.73            | 57.18          | 2,355.27          |
| 47-801-304 WATER & SEWER             | 3,000.00         | 0.00              | 0.00                | 0.00           | 3,000.00          |
| TOTAL SERVICES                       | 18,350.00        | 1,225.58          | 4,208.05            | 22.93          | 14,141.95         |
| TOTAL 01-TERMINAL                    | 18,350.00        | 1,225.58          | 4,208.05            | 22.93          | 14,141.95         |
| *** TOTAL EXPENSES ***               | 649,758.90       | 39,757.80         | 576,511.28          | 88.73          | 73,247.62         |

**Active Prior Year Airport CIP**

| <b>Project Name</b>                        | <b>Project Stage</b> | <b>Funding Source</b> | <b>Expenses to Date</b> | <b>Year Funded</b> | <b>Prior Amount Funded</b> | <b>Status</b>   |
|--|----------------------|-----------------------|-------------------------|--------------------|----------------------------|---|
| Airport Water Line                         | Design               | Airport               | \$65,423                | 2009               | \$75,000                   | Engineering budget. Awaiting final plans from BWR for review. |
| Relocate 12/30 Parallel Taxiway - Phase II | Construction         | Airport               | \$122,390               | 2009               | \$400,000                  | Construction underway. On schedule.                           |

**FY10 Airport CIP**

| <b>Project Name</b>                                     | <b>Project Manager</b> | <b>Funding Source</b> | <b>FY10 Expenses to Date</b> | <b>Year Funded</b> | <b>FY 2010 Funding</b> | <b>Notes/Comments</b>   |
|---|------------------------|-----------------------|------------------------------|--------------------|------------------------|---|
| Airport Master Plan                                     | McKenzie               | Airport               | \$0                          | 2010               | \$17,500               | TxDOT Aviation provided RFQ results to the Airport Manager on 3/1/10. Airport Board to review and select the top three firms for interviews. Anticipate an April 2010 award by Airport Board. |
| Airport Water Line Construction                         | Werner                 | Airport               | \$0                          | 2009               | \$700,000              | The City and County budgeted \$350k each based on engineering estimates. The Airport Board will need to amend the budget to increase it to \$700k. Awaiting final plans from BWR for review.  |
| Routine Airport Maintenance Program (RAMP) Grants FY 10 | McKenzie               | Airport               | \$0                          | 2010               | \$50,000               | City / County Split   |
|   |                        | Grants                | \$0                          | 2010               | \$50,000               | TxDot Aviation reimbursement Grant<br>Anticipate resealing runway, crack sealing runway and repainting numbers. Will bid through the engineering department.                                  |

**\$817,500 FY10 Budget**

## Airport Future CIP

| <b>Funding Source: Airport</b>                              |                  |                  |                  |                 |                    |
|---|------------------|------------------|------------------|-----------------|--------------------|
|   | <b>FY 2011</b>   | <b>FY 2012</b>   | <b>FY 2013</b>   | <b>FY 2014</b>  | <b>TOTAL</b>       |
| Airport Taxi Ways and Taxi Lanes                            | \$90,600         | \$0              | \$0              | \$0             | \$90,600           |
| New Hangars at Kerrville Municipal/Louis Schreiner Airport  | \$0              | \$0              | \$300,000        | \$0             | \$300,000          |
| New Taxiways at Kerrville Municipal/Louis Schreiner Airport | \$0              | \$0              | \$120,000        | \$0             | \$120,000          |
| Rehab Airport Runway 03/21                                  | \$0              | \$13,000         | \$77,000         | \$0             | \$90,000           |
| Routine Airport Maintenance Program (RAMP) Grants           | \$50,000         | \$50,000         | \$50,000         | \$50,000        | \$200,000          |
| Site Preparation for Future Hangar Development              | \$0              | \$150,000        | \$0              | \$0             | \$150,000          |
| T - Hangar Building   | \$325,000        | \$0              | \$0              | \$0             | \$325,000          |
| <b>TOTAL</b>  | <b>\$465,600</b> | <b>\$213,000</b> | <b>\$547,000</b> | <b>\$50,000</b> | <b>\$1,275,600</b> |
| <b>Funding Source: Grants</b>                               |                  |                  |                  |                 |                    |
|   | <b>FY 2011</b>   | <b>FY 2012</b>   | <b>FY 2013</b>   | <b>FY 2014</b>  | <b>TOTAL</b>       |
| Routine Airport Maintenance Program (RAMP) Grants           | \$50,000         | \$50,000         | \$50,000         | \$50,000        | \$250,000          |
| <b>TOTAL</b>  | <b>\$50,000</b>  | <b>\$50,000</b>  | <b>\$50,000</b>  | <b>\$50,000</b> | <b>\$250,000</b>   |

**AIRPORT FUND  
PROPOSED AMENDED BUDGET  
FY 2010**

|   |                             | ORIGINAL<br>BUDGET FY<br>2010 | ACTUAL<br>2/28/2010 | REMAINING<br>BALANCE | AMT OF THIS<br>ACTION | PROPOSED<br>AMENDED FY<br>2010 |
|---|-----------------------------|-------------------------------|---------------------|----------------------|-----------------------|--------------------------------|
| <b>INTERGOVERNMENTAL</b>                |                             |                               |                     |                      |                       |                                |
| 47-6306                                 | TXDOT-REIMBURSEMENT         | 0.00                          | 0.00                | 0.00                 | 0.00                  | 0.00                           |
| 47-6322                                 | KERR COUNTY - PROJECT MATCH | 0.00                          | 0.00                | 0.00                 | 358,750.00            | 358,750.00                     |
| 47-6347                                 | KERR COUNTY - CONTRIBUTION  | 315,892.00                    | 131,621.65          | 184,270.35           | 0.00                  | 315,892.00                     |
| 47-6361                                 | CITY - PROJECT MATCH        | 0.00                          | 379,895.83          | (379,895.83)         | 358,750.00            | 358,750.00                     |
| 47-6362                                 | CITY - CONTRIBUTION         | 105,297.00                    | 43,873.75           | 61,423.25            | 0.00                  | 105,297.00                     |
| <b>TOTAL INTERGOVERNMENTAL</b>          |                             | <b>421,189.00</b>             | <b>555,391.23</b>   | <b>(134,202.23)</b>  | <b>717,500.00</b>     | <b>1,138,689.00</b>            |
| <b>INTEREST AND MISCELLANEOUS</b>       |                             |                               |                     |                      |                       |                                |
| 47-6901                                 | LEASES                      | 128,050.00                    | 47,412.95           | 80,637.05            | 0.00                  | 128,050.00                     |
| 47-6902                                 | FUEL FLOW FEES              | 36,000.00                     | 12,480.21           | 23,519.79            | 0.00                  | 36,000.00                      |
| 47-6903                                 | TERMINAL LEASE              | 13,145.00                     | 5,824.22            | 7,320.78             | 0.00                  | 13,145.00                      |
| 47-6904                                 | T-HANGAR LEASE              | 44,000.00                     | 25,500.00           | 18,500.00            | 0.00                  | 44,000.00                      |
| 47-6905                                 | VEHICLE RENT-SURCHARGE      | 3,500.00                      | 1,278.64            | 2,221.36             | 0.00                  | 3,500.00                       |
| 47-6906                                 | STORAGE RENTAL              | 1,300.00                      | 0.00                | 1,300.00             | 0.00                  | 1,300.00                       |
| 47-6908                                 | DAILY RENT T- HANGAR        | 0.00                          | 0.00                | 0.00                 | 0.00                  | 0.00                           |
| 47-6911                                 | INTEREST REVENUE            | 3,198.00                      | 535.71              | 2,662.29             | 0.00                  | 3,198.00                       |
| 47-6989                                 | MISCELLANEOUS REVENUE       | 0.00                          | 0.00                | 0.00                 | 0.00                  | 0.00                           |
| <b>TOTAL INTEREST AND MISCELLANEOUS</b> |                             | <b>229,193.00</b>             | <b>93,031.73</b>    | <b>136,161.27</b>    |                       | <b>229,193.00</b>              |
| <b>TOTAL REVENUES</b>                   |                             | <b>650,382.00</b>             | <b>648,422.96</b>   | <b>1,959.04</b>      | <b>717,500.00</b>     | <b>1,367,882.00</b>            |

**AIRPORT FUND  
PROPOSED AMENDED BUDGET  
FY 2010**

|                                       |                           | ORIGINAL<br>BUDGET FY<br>2010 | ACTUAL<br>2/28/2010 | REMAINING<br>BALANCE | AMT OF THIS<br>ACTION | PROPOSED<br>AMENDED FY<br>2010 |
|---------------------------------------|---------------------------|-------------------------------|---------------------|----------------------|-----------------------|--------------------------------|
| <b>PERSONNEL</b>                      |                           |                               |                     |                      |                       |                                |
| 47-800-010                            | PROFESSIONAL DEVELOPMENT  | 10,000.00                     | 2,621.61            | 7,378.39             | 0.00                  | 10,000.00                      |
| 47-800-011                            | LOCAL MEETING EXPENSE     | 300.00                        | 30.89               | 269.11               | 0.00                  | 300.00                         |
| <b>TOTAL PERSONNEL</b>                |                           | <b>10,300.00</b>              | <b>2,652.50</b>     | <b>7,647.50</b>      |                       | <b>10,300.00</b>               |
| <b>SUPPLIES</b>                       |                           |                               |                     |                      |                       |                                |
| 47-800-101                            | OFFICE SUPPLIES           | 2,000.00                      | 174.06              | 1,825.94             | 0.00                  | 2,000.00                       |
| 47-800-102                            | SMALL TOOLS AND EQUIPMENT | 1,000.00                      | 0.00                | 1,000.00             | 0.00                  | 1,000.00                       |
| 47-800-103                            | CHEMICAL AND MEDICAL SUPP | 4,000.00                      | 0.00                | 4,000.00             | 0.00                  | 4,000.00                       |
| 47-800-104                            | FUEL AND OIL SUPPLIES     | 1,340.00                      | 185.54              | 1,154.46             | 0.00                  | 1,340.00                       |
| 47-800-105                            | FOOD SUPPLIES             | 600.00                        | 721.54              | (121.54)             | 0.00                  | 600.00                         |
| 47-800-106                            | JANITORIAL SUPPLIES       | 2,400.00                      | 1,295.07            | 1,104.93             | 0.00                  | 2,400.00                       |
| 47-800-110                            | POSTAGE/UPS/FED-EX        | 750.00                        | 137.54              | 612.46               | 0.00                  | 750.00                         |
| <b>TOTAL SUPPLIES</b>                 |                           | <b>12,090.00</b>              | <b>2,513.75</b>     | <b>9,576.25</b>      | <b>0.00</b>           | <b>12,090.00</b>               |
| <b>MAINTENANCE</b>                    |                           |                               |                     |                      |                       |                                |
| 47-800-201                            | LAND                      | 45,500.00                     | 5,427.00            | 40,073.00            | 0.00                  | 45,500.00                      |
| 47-800-202                            | BUILDINGS AND STRUCTURES  | 34,000.00                     | 10,893.11           | 23,106.89            | 0.00                  | 34,000.00                      |
| 47-800-203                            | MAINTENANCE - CITY GARAGE | 1,000.00                      | 0.00                | 1,000.00             | 0.00                  | 1,000.00                       |
| 47-800-204                            | PARTS @ CITY GARAGE       | 0.00                          | 0.00                | 0.00                 | 0.00                  | 0.00                           |
| 47-800-205                            | OFFICE EQUIPMENT          | 1,680.00                      | 906.28              | 773.72               | 0.00                  | 1,680.00                       |
| 47-800-206                            | INSTRUMENTS AND APPARATUS | 17,000.00                     | 4,127.89            | 12,872.11            | 0.00                  | 17,000.00                      |
| 47-800-208                            | TRAFFIC CONTROL DEVICES   | 1,000.00                      | 0.00                | 1,000.00             | 0.00                  | 1,000.00                       |
| 47-800-212                            | REPAIRS-NOT CITY GARAGE   | 1,000.00                      | 0.00                | 1,000.00             | 0.00                  | 1,000.00                       |
| <b>TOTAL MAINTENANCE</b>              |                           | <b>101,180.00</b>             | <b>21,354.28</b>    | <b>79,825.72</b>     | <b>0.00</b>           | <b>101,180.00</b>              |
| <b>SERVICES</b>                       |                           |                               |                     |                      |                       |                                |
| 47-800-301                            | PHONE SERVICE             | 840.00                        | 189.71              | 650.29               | 0.00                  | 840.00                         |
| 47-800-302                            | LIGHT AND POWER           | 9,500.00                      | 1,765.01            | 7,734.99             | 0.00                  | 9,500.00                       |
| 47-800-303                            | NATURAL GAS               | 700.00                        | 0.00                | 700.00               | 0.00                  | 700.00                         |
| 47-800-304                            | WATER & SEWER             | 750.00                        | 0.00                | 750.00               | 0.00                  | 750.00                         |
| 47-800-306                            | SPECIAL SERVICES          | 30,000.00                     | 575.00              | 29,425.00            | 0.00                  | 30,000.00                      |
| 47-800-307                            | INSURANCE                 | 0.00                          | 2,272.17            | (2,272.17)           | 0.00                  | 0.00                           |
| 47-800-311                            | NETWORK SERVICES          | 1,300.00                      | 0.00                | 1,300.00             | 0.00                  | 1,300.00                       |
| 47-800-313                            | HIRE OF EQUIPMENT         | 3,100.00                      | 76.97               | 3,023.03             | 0.00                  | 3,100.00                       |
| 47-800-316                            | ADVERTISING               | 100.00                        | 0.00                | 100.00               | 0.00                  | 100.00                         |
| 47-800-347                            | MANAGEMENT CONTRACT       | 251,000.00                    | 104,583.35          | 146,416.65           | 0.00                  | 251,000.00                     |
| 800-347-01                            | REIMBURSE CO - EMPLOYEES  | 140,048.90                    | 63,060.74           | 76,988.16            | 0.00                  | 140,048.90                     |
| <b>TOTAL SERVICES</b>                 |                           | <b>437,338.90</b>             | <b>172,522.95</b>   | <b>264,815.95</b>    | <b>0.00</b>           | <b>437,338.90</b>              |
| <b>OTHER EXPENSES</b>                 |                           |                               |                     |                      |                       |                                |
| 47-800-402                            | DUES AND SUBSCRIPTIONS    | 700.00                        | 231.40              | 468.60               | 0.00                  | 700.00                         |
| 47-800-405                            | OTHER CHARGES             | 4,800.00                      | 2,195.00            | 2,605.00             | 0.00                  | 4,800.00                       |
| 47-800-410                            | CONTINGENCY               | 15,000.00                     | 0.00                | 15,000.00            | 0.00                  | 15,000.00                      |
| <b>TOTAL OTHER EXPENSES</b>           |                           | <b>20,500.00</b>              | <b>2,426.40</b>     | <b>18,073.60</b>     | <b>0.00</b>           | <b>20,500.00</b>               |
| <b>TRANSFERS OUT</b>                  |                           |                               |                     |                      |                       |                                |
| 47-800-974                            | TRF - AIRPORT CAPITAL     | 50,000.00                     | 370,833.35          | (320,833.35)         | 717,500.00            | 767,500.00                     |
| <b>TOTAL TRANSFERS OUT</b>            |                           | <b>50,000.00</b>              | <b>370,833.35</b>   | <b>(320,833.35)</b>  | <b>717,500.00</b>     | <b>767,500.00</b>              |
| <b>TERMINAL EXPENSES</b>              |                           |                               |                     |                      |                       |                                |
| 47-801-301                            | PHONE SERVICE             | 250.00                        | 135.75              | 114.25               | 0.00                  | 250.00                         |
| 47-801-302                            | LIGHT & POWER             | 9,600.00                      | 927.57              | 8,672.43             | 0.00                  | 9,600.00                       |
| 47-801-303                            | PROPANE GAS               | 5,500.00                      | 3,144.73            | 2,355.27             | 0.00                  | 5,500.00                       |
| 47-801-304                            | WATER & SEWER             | 3,000.00                      | 0.00                | 3,000.00             | 0.00                  | 3,000.00                       |
| <b>TOTAL TERMINAL EXPENSES</b>        |                           | <b>18,350.00</b>              | <b>4,208.05</b>     | <b>14,141.95</b>     | <b>0.00</b>           | <b>18,350.00</b>               |
| <b>TOTAL EXPENSES</b>                 |                           | <b>649,758.90</b>             | <b>576,511.28</b>   | <b>73,247.62</b>     | <b>717,500.00</b>     | <b>1,367,258.90</b>            |
| <b>REVENUES OVER (UNDER) EXPENSES</b> |                           | <b>623.10</b>                 |                     |                      | <b>0.00</b>           | <b>623.10</b>                  |