

## ***ARTICLE VIII. FORMS***

The following pages contain forms that have been approved for use by the Airport Board.

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**KERRVILLE/KERR COUNTY AIRPORT AERONAUTICAL BUSINESS PERMIT**

(Required to conduct commercial aeronautical activity on the Airport)

**Business or activity to be conducted (Check all that apply):**

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft maintenance and Repair Services
- Aircraft Management
- Aircraft Sales Services
- Aircraft Mobile Maint. & Repair Services
- Specialized Aircraft Repair Services (list service)
- Aircraft Washing Service
- Hangar/Patio Hangar Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Off-Airport Rental Car Concession

Specialized Commercial Flying Services (list services)

Other

*These activities are limited to the Airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.*

Applicant

Authorized Representative: \_\_\_\_\_ Title: \_\_\_\_\_

Business Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: (work): \_\_\_\_\_ (fax:) \_\_\_\_\_ (emergency): \_\_\_\_\_

The Applicant hereby requests the above action(s) from the Airport Board for the privilege of conducting commercial Aeronautical Activities on the Airport.

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Authorized Representative's Signature

Date Signed

Approved by

Airport Manager

Date Signed

**KERRVILLE/KERR COUNTY AIRPORT  
AIRCRAFT MAINTENANCE PERMIT**

*(Required for conducting Major Alterations and Repairs at the Based Aircraft Hangar location)*

Aircraft Owner's Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

Maintenance Mechanic's Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

Aircraft Storage Location/Hangar Address: \_\_\_\_\_

Aircraft Make/Model: \_\_\_\_\_ FAA Registration No: \_\_\_\_\_

Duration of Work-Start Date: \_\_\_\_\_ End-Date: \_\_\_\_\_

***The Applicant requests approval to conduct maintenance of based Aircraft on the Airport and agrees to the following:***

**PERMIT'S LIMITATIONS:**

- ➔ This permit may not be assigned or transferred.
- ➔ This permit may be extended past the duration stated above by contacting the Airport Manager with the new ending date prior to the original end date, not to exceed thirty (30) days.

**STIPULATIONS:** The Applicant must abide by the following stipulations in order to conduct maintenance:

- ➔ No smoking shall be permitted within fifty (50) feet of an Aircraft, fuel truck and/or fuel storage area.
- ➔ Aircraft must have battery cables disconnected.
- ➔ Aircraft must have gas caps taped for vapor seal protection.
- ➔ A copy of the permit is required to be on site at all times.
- ➔ A fire extinguisher with a U/L classification of at least 2A/40BC must be on site while conducting maintenance.

**APPROVAL:** All applicable signatures must be provided prior to conducting maintenance at that location.

**INDEMNIFICATION:** *See on reverse side*

**COMPLIANCE WITH THE LAW:** The applicant shall comply with all applicable laws, ordinances, rules and regulations.

*The undersigned Aircraft owner and agrees to abide by all of the provisions of this permit.*

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Aircraft owner's signature/Date

Applicant's signature/Date

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Airport Manager's Signature/Date

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**INDEMNIFICATION:** To the fullest extent permitted by law, Aircraft owner and applicant, jointly and severally, shall pay, defend, indemnify and hold harmless Owners, their agents, representatives, officers, directors, managers, officials and employees from and against all allegations, demands, proceedings, suits, actions, claims, damages, losses, expenses, including but not limited to, attorney fees, court costs, and the cost of appellate proceedings, and all claim adjusting and handling expense, related to, arising from, or out of, or resulting from any actions, acts, errors, mistakes or omissions caused in whole or part by Aircraft owner and or applicant relating to work or services addressed by Aircraft Maintenance Permit, including but not limited to, any subcontractor or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable and any injury or damages claimed by any employees of Aircraft owner, applicant and any subcontractor.

**KERRVILLE/KERR COUNTY  
AIRPORT DRIVER/VEHICLE  
PERMIT**

*(Required to access, drive upon, and park a vehicle on Kerrville Airport)*

**Application for:**

- Driver/Vehicle permit
- Aircraft service/government vehicle permit
- Change of information

Applicant: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: (work/home): \_\_\_\_\_ (fax): \_\_\_\_\_ (emergency): \_\_\_\_\_

Business/Local Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Drivers license number & state: \_\_\_\_\_ FAA Registration No: \_\_\_\_\_

Qualifying Use:  Tenant \_\_\_\_\_  Aeronautical Permittee  Tenant Employee

**The Applicant hereby requests the above action(s) from the Owners for the privilege of accessing, driving upon, and parking a vehicle(s) on Kerrville Airport, and in consideration of this request being granted, agrees to the following:**

**PERMIT LIMITATIONS:** This Permit may not be assigned or transferred, and only the applicant and vehicle(s) described above may access, or park such vehicle(s) on, Kerrville Airport.

**INFORMATION CHANGES:** The Applicant shall notify the Airport Manager's Office in writing within fifteen (15) days of any change to the information provided on this form.

**RELEASE OF LIABILITY:** Neither the Owners nor the Airport Board assume any liability for damage or loss to personal property while operating at Kerrville Airport. All vehicles and other personal property are stored and operated solely at the risk of the undersigned.

**AIRPORT CODE:** The applicant shall comply with all applicable provisions of the Airport Code.

**COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations.

*The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.*

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Authorized Representative's Signature

Date signed

**Applicant to complete with vehicle information**

Vehicle	Make	Year & Model	Color	License	State	Permit number
1						
2						
3						
4						
5						

\*\*\*\*\* **Airport Manager's Use Only** \*\*\*\*\*

*Indicate documents provided to applicant*

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**AIRPORT CODE**

- Article I
- Article II
- Article III
- Article IV
- Article V
- Article VI
- Article VII
- Article VII

Check # \_\_\_\_\_

Airfield Driving Packet, if applicable

Receipt for Fees/Deposit

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**AIRPORT MANAGERS'S COMMENTS**

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Approved by

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Airport Manager

Dated signed

**KERRVILLE/KERR COUNTY AIRPORT  
AIRCRAFT STORAGE AGREEMENT**

*(Required for storage of Aircraft in Airport-owned Hangars)*

**Application for:**  New  Change of information

Applicant: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: (work): \_\_\_\_\_ (fax): \_\_\_\_\_ (emergency): \_\_\_\_\_

Business/Local Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Aircraft Make/Model: \_\_\_\_\_ Storage Location: \_\_\_\_\_

FAA Registration No: \_\_\_\_\_ Aircraft Wingspan: \_\_\_\_\_

Aircraft Make/Model: \_\_\_\_\_ Storage Location: \_\_\_\_\_

FAA Registration No: \_\_\_\_\_ Aircraft Wingspan: \_\_\_\_\_

**The Applicant hereby requests the above type of Aircraft storage space from the city in which to store the above-listed Aircraft(s), and in consideration of this request being granted, agrees to the following:**

- **PERMIT LIMITATIONS:** This Agreement may not be assigned or transferred. Periodic inspections will be conducted to ensure that the assigned space is only occupied by the Aircraft(s) listed above.
- **INFORMATION CHANGES:** The Applicant shall notify the Airport Manager's Office in writing within fifteen (15) days of any change to the information provided on this form.
- **RELEASE OF LIABILITY:** The Owners assume no liability for damage or loss to Personal property while operating at the Airport. The applicant acknowledges and understands the Aircraft wingspan limitations on the Airport.
- **COMPLIANCE WITH THE LAW:** The applicant shall comply with all applicable laws, Codes, ordinances, rules and regulations.

*The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.*

\_\_\_\_\_  
Authorized Representative's Signature

\_\_\_\_\_  
Date signed

\*\*\*\*\* **Airport Manager's Use Only** \*\*\*\*\*

*Indicate documents provided to applicant*

**AIRPORT CODE**

- |                                      |                                      |
|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Article I   | <input type="checkbox"/> Article V   |
| <input type="checkbox"/> Article II  | <input type="checkbox"/> Article VI  |
| <input type="checkbox"/> Article III | <input type="checkbox"/> Article VII |
| <input type="checkbox"/> Article IV  | <input type="checkbox"/> Article VII |

Airfield Driving Packet, if applicable

Pilot Guide

***Attach copies of applicable documents***

FAA Aircraft Registration

Driver/Vehicle Permit

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**AIRPORT MANAGER'S COMMENTS**

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved by

\_\_\_\_\_  
Airport Manager

\_\_\_\_\_  
Date signed