

**KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MINUTES  
OF A REGULAR MEETING**

**KERRVILLE, TEXAS  
JANUARY 11, 2010**

On Monday, January 11, 2010, a regular meeting of the Board Members of the Kerrville-Kerr County Joint Airport Board was called to order at 3:34 p.m. by Stephen King, President, at the Airport Terminal, Louis Schreiner Field, Kerrville, Texas.

**Members Present:**

Stephen W. King, President  
Fred Vogt, Vice President  
Mark Cowden  
Tom Moser

**Members Absent:**

Corey Walters

**Airport Board Staff Present:**

Bruce McKenzie, Airport Manager

**City Staff Present:**

Kristine Ondrias, Assistant City Manager  
Kim Meisner, Director of General Operations  
Mike Erwin, Finance Director  
Jennifer Yarbrough, Budget Analyst  
Kevin Coleman, Director of Development Services.  
Mike Wellborn, Director of Engineering  
Dieter Werner, Project Engineer  
Dorothy Miller, Executive Secretary

**County Staff Present:**

Bill Williams, Commissioner Pct. 2  
Jonathan Letz, Commissioner Pct. 3  
Jeannie Hargis, County Auditor

**Visitors:**

Jim Bethel  
Peter Lewis, Peter Lewis Architect & Associates  
Scott Wetzel, BWR Engineering

**CALL TO ORDER**

**1. VISITORS FORUM:**

Mr. Bethel requested pictures of the Airport Board members and the Airport Manager to be posted in the Airport lobby.

**2. CONSIDERATION AND POSSIBLE ACTION:**

2A. Approve the minutes of the December 14, 2009 Airport Board meeting.

Mr. Moser moved to approve the minutes as presented; motion was seconded by Mr. Vogt. Commissioner Williams made an amendment to the minutes. Motion to approve the minutes as amended passed 4-0.

2B. Monthly Financials (Jennifer Yarbrough)

Mrs. Yarbrough presented the financials ending December 30, 2009. Mr. Cowden moved to approve the financials as presented; motion was seconded by Mr. Moser and passed 4-0.

2C. Lionel Fram Memorial (Jim Bethel)

Mr. Bethel distributed what Kerrville area pilots would like to have on an 8.5"x11" memorial plaque in memory of Lionel Fram. Mr. Vogt moved to accept the proposed plaque; motion was seconded by Mr. King and passed 4-0.

2D. Kerrville Airport Sign (Peter Lewis)

Mr. Lewis presented a sketch of the proposed Airport sign to the Board. Board discussed orientation and wording. Mr. McKenzie stated a budget of \$27,000 for the sign includes the city and county contributing in-house work. Commissioners Williams and Letz requested the addition of 'Kerr County' to the proposed sign. Board agreed to increase the sign budget to \$30,000. Mr. Moser moved to approve the sign similar to what Mr. Lewis has presented in his proposed sketch with the sign reading Kerrville/Kerr County Airport, to be built parallel to Highway 27, and within a total budget of \$30,000; motion was seconded by Mr. Cowden and passed 4-0.

2E. Water Line Design (Scott Wetzel)

Scott Wetzel with BWR Engineering distributed a schematic of the water model and discussed updates to the water line project, proposed routes of the lines and add-alternates. Mr. Moser combined item 2G with this item. Mr. Moser discussed installing water lines where proposed t-hangars are to be built in order to be able to produce additional revenue within the next year.

2F. FBI Shooting Range (Tom Moser)

Mr. Moser moved to, pending the outcome of the next city council meeting, either cancel form 7460 (height requirement form required by FAA) or include information regarding firearms to be used at the range. Mr. Vogt stated the 7460 was submitted and therefore is owned by the City of Kerrville, not by the Airport. Motion failed for lack of a second. No action taken.

2G. Strategic Plan Review – Leases (Tom Moser)

This item was discussed under item 2E.

3. **INFORMATION AND DISCUSSION:**

3A. Phase II Construction Update

Mr. McKenzie reported the initial portion of the excavation is complete.

3B. New Tenants – Adonai Aviation

Mr. McKenzie reported Adonai Aviation, owned by Gerry and Joy Metheny, is the Airport's newest tenant in the terminal building. Adonai is a helicopter operation, performing services in aerial photography, wildlife management, predator control, real estate surveys, flight training and sight seeing.


3C. Master Plan Update

Mr. McKenzie reported he, Mr. Moser and Mr. King met with Garver Engineers last week regarding the master plan and will meet with Coffman and Associates next week.

5. **ADJOURNMENT**

Mr. Moser moved to adjourn the meeting; motion was seconded by Mr. Vogt and passed 4-0. Meeting adjourned at 5:08 p.m.

APPROVED: 2/8/10

  
Stephen King, President

  
Dorothy Miller, Recording Secretary