

**CITY OF KERRVILLE, TEXAS
KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD**

**Board Meeting
January 12, 2009**

On Monday, January 12, 2009, the meeting of the Board Members of the Kerrville-Kerr County Joint Airport Board was called to order at 1:00 p.m. by Roger Bobertz, President, at the Airport Terminal, Louis Schreiner Field, Kerrville, Texas.

Members Present:

Roger Bobertz, President
Stephen W. King, Vice-President
Mark Cowden
Tom Moser
Fred Vogt

Members Absent:

None

Airport Board Staff Present:

Bruce McKenzie, Airport Manager

City Staff Present:

Jennifer Yarbrough, Budget Analyst
Kristine Ondrias, Director of General Services
Charlie Hastings, Director of Public Works
Heather M. Spivey, Deputy City Secretary

1. Visitors/Citizens Forum:

No one spoke.

2. Consideration and Possible Action:

2A. Review November 2008 financials.

Ms. Yarbrough presented the November 2008 financials. She stated that the Kerr County contribution was posted a month behind. Commissioner Letz and Ms. Yarbrough both stated that they would find out why the contribution was posting late. Ms. Yarbrough stated that the terminal expenses were under budget.

2C. Consider fire flow requirement solutions.

Mr. Hastings supplied the members with a map of a proposed solution to the lack of fire flow, which consisted of replacing all existing 6-inch water lines with 12-inch water lines and completing a 12-inch water loop. Other options were discussed among the board, such as installing a booster. Mr. Hastings explained that he did not recommend such methods as the pressure created would most likely cause a collapse of the 6-inch line. Mr. Hastings recommended that the board hire a civil engineer to prepare preliminary engineering plans with a cost benefit analysis and value engineering. He stated that city could provide conceptual engineering, but could not provide preliminary or detailed engineering services.

Mr. Bobertz moved to authorize the airport manager to work with the appropriate city staff in order to develop a scope of work for a preliminary engineering and design analysis for a system that would meet the current fire code requirement. Mr. Vogt seconded the motion. The motion passed 5-0.

2B. Possible change of the regular monthly board meeting dates and times.

Commissioner Letz requested that the time for the regular monthly board meeting be changed so that the county commissioners could attend the meeting. The current time of 1:00 p.m. conflicted with their court schedule.

Mr. Bobertz moved to change the regular monthly meeting date from 1:00 p.m. to 3:30 p.m. on the second Monday of every month. Mr. Vogt seconded the motion. The motion passed 5-0.

Mr. Bobertz called a 5 minute recess at 1:45 p.m. Mr. Bobertz reconvened the meeting at 1:50 p.m.

2D. Consider workshop regarding vision/mission statement for the airport and schedule a date and time for the workshop.

Mr. Vogt stated that another workshop with the consultant/facilitator was needed. The workshop would only be about an hour long. A tentative date of February 11 at 1:00 p.m. was set for the workshop. Mr. Vogt would schedule the meeting with the facilitator.

The board discussed the need to set up a workshop with the airport stakeholders in order to receive their input regarding the vision/mission statement. A tentative date of February 25 at 9:00 a.m. was set. A definitive date and time for both meetings would be set at a later date.

2E. Consider possible airport board resolution to designate the airport website, www.kerrvilleairport.com, as the official site for the airport code.

Mr. McKenzie stated that he had spoke with Mike Hayes, the city attorney, about the possibility of designating the airport website as the official site of the airport code. He explained that Mr. Hayes suggested that if a copy of the code was placed on the website that a disclaimer also be posted stating that the information was as up to date as possible, but the official copy was on file in the airport manager's office.

The board discussed whether the code was up to date with recent changes. Mr. McKenzie stated that he would research what changes had been discussed and voted on and whether they had been incorporated.

Mr. Bobertz moved that every effort be made to keep the airport code on the website up to date with the official airport code residing in the office of the airport manager. Mr. Moser seconded the motion. The motion passed 5-0.

2F. Airport board financial policies.

Mr. Bobertz stated that Josh Selleck with the city and Jeannie Hargis with the county were working on financial policy topics for the board to consider. The goal of the board would be to develop the topics into a workable financial policy for the airport.

Board members stated that other policies, such as human resource policies would also be developed at some point in the future.

3. Information and Discussion:

3A. Air-Evac ground breaking ceremony on January 20, 2009.

Mr. McKenzie announced that the ground breaking ceremony for the new Air-Evac Lifeteam facility would be held on January 20, 2009 at 2:30 p.m.

3B. Drainage/Taxiway project update.

Mr. McKenzie stated that Phase I of the project was approximately 30% complete. The contractor ceased operations during holidays, but was back to work. He stated that the contractors were resetting the drainage boxes due to a slight misalignment issue. The estimated completion date was June 1, 2009.

3C. TxDOT Aviation Conference May 11, 12, and 13, 2009 in Austin, Texas.

Mr. McKenzie announced the TxDOT Aviation Conference on May 11-May 13, 2009 in Austin, Texas. He asked the board members to contact his assistant Laurie if they were planning on attending.

3D. Airport Maintenance and Service Contract beyond FY 2009.

Mr. McKenzie stated that he would be placing an item on the next agenda to discuss the option of extending the contract with the city beyond fiscal year 2009, should the city agree to the extension of the contract.

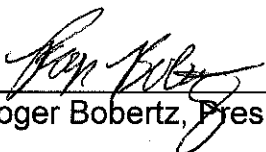
3E. Power Point presentations to be given to the Kerrville Chamber Board of Directors and Kerrville City Council on January 13, 2009.

Mr. McKenzie stated that Mr. Bobertz and Mr. King would be making the board's presentation to the Chamber of Commerce at noon and to the City Council at 6:00 p.m. on January 13, 2009.

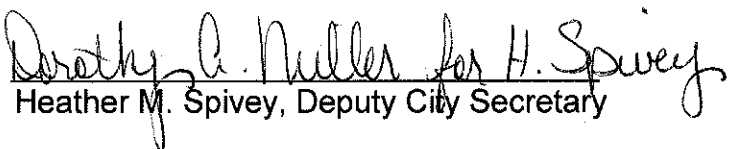
4. Adjournment

Mr. Bobertz moved to adjourn the meeting. Mr. Moser seconded the motion. The motion passed 5-0. The meeting adjourned at 2:35 p.m.

APPROVED: 02/09/09



Roger Bobertz, President



Heather M. Spivey, Deputy City Secretary