

**CITY OF KERRVILLE, TEXAS  
KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD**

**Board Meeting  
January 14, 2008**

On Monday, January 14, 2008, the meeting of the Board Members of the Kerrville-Kerr County Joint Airport Board was called to order at 3:00 p.m. by Roger Bobertz, President, at the Airport Terminal, Louis Schreiner Field, Kerrville, Texas.

**Members Present:**

Roger Bobertz, President  
Stephen W. King, Vice-President  
Fred Vogt

**Members Absent:**

**Staff Present:**

Bruce McKenzie, Interim Airport Manager  
Huma Ahmed, Assistant to the City Manager  
Josh Selleck, Finance Director  
Mindy Wendele, Director of Business Programs

**2. Visitors/Citizens Forum** No one spoke.

**3. Approve the Minutes of December 10, 2007 Board Meetings.**

Mr. Vogt moved to approve the minutes of the December 10, 2007, Board Meeting, Vice-President King seconded the motion; and the motion passed 3-0.

**4. Approve Monthly Financials**

Mr. Selleck presented the December financial statement to the Board and explained that it was also the quarterly financial report for the fiscal year. Mr. Vogt moved to approve the financial statement as presented. Vice-President King seconded the motion; and the motion passed 3-0.

**5. Discussion and Possible Action**

5A. Definition of aviation or aeronautical use. (Fred Vogt)

Mr. Vogt explained that the Board wanted to amend the Airport Code to reflect a clearer definition of "aviation" or "aeronautical". The Board discussed what percentage of activity conducted would be necessary to qualify an activity as aeronautical and whether or not some assurances need to be met by lease applicants before a lease is approved. The Board decided that airport leases held by individuals who were not conducting business that is aviation or aeronautical related should not be renewed. It was suggested that a letter should be sent to those individuals suspected of not being aeronautical asking them to provide that information to the Board. Mr. Vogt stated that he would provide something to the Board for the next meeting for a vote on this proposed change to the Airport Code.

**6. Announcements and General Updates**

Mr. McKenzie offered the following announcements:

- Trip Duperier hangar- The final revisions of the draft for this lease are being reviewed by Mike Hayes, the Board's attorney.
- Granger MacDonald hangar- This project is in the design stage. The owners will then file a construction permit with FAA before construction begins.
- Highway 27 relocation- Mr. McKenzie and President Bobertz, together with the City Manager and the Director of Public Works, met with representatives of TxDOT to discuss their recommendations for remedying the Highway 27 penetration of the Object Free Zone for Runway 12-30. TxDOT did not believe that relocating the highway was a viable way to remedy the penetration. Instead they developed a plan that would remedy the penetration by depressing a section of the highway and moving it somewhat closer to the runway. This project would cost approximately \$13.88 million and could not begin for another three years. In addition, TxDOT would first have to do an environmental assessment. In addition, the estimated cost would rise an additional 10% each year due to inflation assuming all other

requirements and a matching fund were met. Vice-President King suggested this item be added to next month's agenda for a final vote.

- Taxiway relocation- The plans for this project are complete. Later that week, Mr. McKenzie will have met with engineers to discuss a schedule.
- Louis Schreiner field sign- The sign is complete. A press release with a photograph of sign was sent to the Kerrville Daily Times; TxDOT will put up proper signage around the airport. Mr. King asked if a sign could be put up on the Terminal building designating it as the "Terminal". Mr. McKenzie said he would have a proposal for the next meeting.
- Three phase electrical project- This project has been completed.
- New security gates- A chain link fence is being installed to cover the 50 feet that are not covered by the security gate. The security gate is almost done.
- Airport business plan- Airport Business Consultants said that a preliminary report will be sent to TxDOT by the end of this month and then will be sent to the Board for comment; the TXP Economic Development Plan consultants were late getting information to them, but their report will be complete soon.

**7. Adjournment.**

President Bobertz moved to adjourn; Mr. Vogt seconded the motion. The meeting adjourned at 4:12 p.m.

APPROVED: \_\_\_\_\_

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Roger Bobertz, President

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Huma Ahmed,  
Assistant to the City Manager