

**KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MINUTES
OF A SPECIAL MEETING**

**KERRVILLE, TEXAS
JUNE 24, 2009**

On Monday, June 24, 2009, a special meeting of the Board Members of the Kerrville-Kerr County Joint Airport Board was called to order at 1:33 p.m. by Stephen King, President, at the Airport Terminal, Louis Schreiner Field, Kerrville, Texas.

Members Present:

Stephen W. King, President
Mark Cowden
Tom Moser
Fred Vogt

Members Absent:

Airport Board Staff Present:

Bruce McKenzie, Airport Manager
Laurie DeJohn-Ermey

City Staff Present:

Kristine Ondrias, Director of General Services
Josh Selleck, Finance Director
Charlie Hastings, Director of Public Works
Cheri Halford, CIP Manager
Dorothy Miller, Secretary, General Services

CALL TO ORDER

2. CONSIDERATION AND POSSIBLE ACTION:

2A. Review of Capital Improvement Projects

Mr. McKenzie reported he had talked to consultants who said it normally costs approximately \$150,000-\$200,000 to create an Airport Master Plan. The Board agreed to allocate \$175,000 for FY 2010 for the development of a master plan. Mr. Hastings distributed a five year Capital Improvements Plan dated October 12, 2008 that Board reviewed, discussed and updated. Mr. Selleck stated everything that is completed on a project needs to be broken down so he is able to track assets through verbiage if not through monies. The following were changes to the CIP agreed upon by the Board:

- o Remove Air Traffic Control Tower
- o Remove Master Drainage Plan (adjacent to Airport Master Plan)
- o \$600,000 allocated for FY 2010 for Airport Water Line (4b project)
- o \$500,000 allocated for FY 2011 for Airport Taxi Ways and Taxi Lanes (funding to come from 90/10 grant and 10% from City and County)
- o MALSR's (already removed by Airport Board)
- o Rehab Airport Runway 03/21

Mr. Vogt stated the Airport receives \$150,000 a year in FAA Entitlement monies and as a Board needs to remember to use this money, which has a three-year life. The Board can request the money from TxDOT or ask for it to be held for a specific project. Mr. Selleck stated RAMP (Routine Airport Maintenance Program) money does go away if not spent in the current fiscal year, but the Airport receives \$50,000 again in the new fiscal year through TxDOT. Mr. McKenzie stated he has been trying to spend the RAMP money, but TxDOT keeps offering to do extra work within the current project. Mr. Selleck stated the Airport should spend the \$100,000 they currently have, \$50,000 from TxDOT and \$50,000 from the City, and said it needs to be spent by August 31, 2009. Mr. McKenzie stated he could use the money for sealing

the taxiway. Mr. King asked Mr. McKenzie to get an estimate for the sealing. Mr. King stated the Airport needs to find legitimate ways to spend their RAMP grant each year.

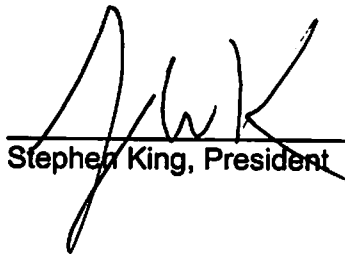
The Board discussed new projects and agreed to the following:

- o Airport Master Plan update, \$175,000, FY 10
- o Airport Water Line, \$600,000, FY 10
- o T-Hangar Building, \$300,000, FY11
- o Airport Taxiways and Taxi Lanes, \$500,000, FY 11
- o Site Preparation for Future Hangar Development, \$150,000, FY 12
- o Construct Taxiway System behind Hangars 1, 2 & 3, \$1,200,000, FY 13
- o Routine Airport Maintenance Program (RAMP), \$100,000, FY 10-14 (\$500,000)
- o Development and Marketing Plan for "Northwest Corner", FY 11

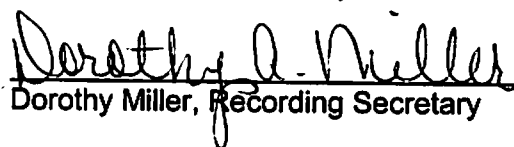
Mr. Selleck stated he will need a summary of each proposed project.

5. **ADJOURNMENT**

Mr. Moser moved to adjourn the meeting; motion seconded by Mr. Cowden and passed 4-0. Meeting adjourned at 3:30 p.m.



Stephen King, President

APPROVED: 8/10/09


Dorothy Miller, Recording Secretary