

**CITY OF KERRVILLE, TEXAS
KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD**

**Board Meeting
August 11, 2008**

On Monday, August 11, 2008, the meeting of the Board Members of the Kerrville-Kerr County Joint Airport Board was called to order at 3:00 p.m. by Roger Bobertz, President, at the Airport Terminal, Louis Schreiner Field, Kerrville, Texas.

Members Present:

Roger Bobertz, President
Stephen W. King, Vice-President

Members Absent:

Fred Vogt

Staff Present:

Bruce McKenzie, Interim Airport Manager
Heather M. Spivey, Deputy City Secretary
Josh Selleck, Director of Finance
Mindy Wendele, Director of Business Programs

2. Visitors/Citizens Forum:

No one spoke.

3. Approval of Minutes of the July 14, 2008, Board Meeting

Mr. Bobertz moved to approve the minutes of the July 14, 2008 meeting. Mr. King seconded the motion. The motion passed 2-0.

4. President's Remarks

Mr. Bobertz stated that an interlocal agreement between the city and the county had been drafted. He stated that the board would need to work on nailing down the airport manager position, adding two additional members to the board, and possibly opening a bank account. He stated that there would need to be a special meeting to discuss the issues when the entire board was present. He stated that the process was moving forward.

5. Discussion and Possible Action

Mr. Bobertz called item 5B since Michelle Hannah had not yet arrived to present the Airport Business Plan.

5B. Air-Evac new facility

Mr. McKenzie stated that Air-Evac had expressed their need and desire to have their facility closer to the terminal. It was agreed that they would lease hangar 3 from Kerrville Aviation and build their living quarters next to it. Mr. McKenzie stated that all parties agreed to the move. He further stated that the fire marshal was on board with the new plan, utilities were already in place and that the surveying had begun. He stated that he was in discussions with the city about parking. Mr. McKenzie said that Air-Evac would eventually construct a sidewalk between the hangar and the terminal. Mr. King stated that he approved of the change as long as the lease stipulated that the road to the hangar would be maintained by the airport, but would

not be improved at the airport's expense. Any improvements to the road would be at the expense of Air-Evac. There was a consensus among the board members regarding the road and Mr. McKenzie stated that the stipulation would be added to the lease agreement.

5A. Public presentation of the Airport Business Plan.

Michelle Hannah of TxDOT Aviation arrived at 3:12 p.m. She stated that she had no formal presentation, but wanted to answer any questions and tie up any loose ends regarding the Airport Business Plan. She further stated that she could not speak for the consultants that produced the plan, but wanted to help the board make an informed decision about the plan. She said that the plan was not a recipe that had to be followed, but merely the consultant's opinions or recommendations on managing the business of the airport. Ms. Hannah stated that TxDOT had only done a few of these plans, but other airports had found them useful. She stated that the plans could be very customized and specific to each airports particular market, in order to help that airport determine the best ways to develop and market their assets. Ms. Hannah said that the plan could point out the airport's competition and whether its lease rates were in-line with those of the competing airports. Mr. Bobertz stated that he found the addition of action steps to the second draft to be helpful and that at least one recommendation regarding the airport manager reporting to the board was in the process of being executed. Mr. King stated that he found nothing particularly enlightening about the plan, but conceded that the timing of the report may have been a factor. He stated that he hoped some helpful information could be gleaned from the plan. Ms. Wendele stated that the draft of the economic development policy, including the city and the county, did speak to airport development and that it could help the board tie things together regarding development. Ms. Hannah stated that the plan was a general idea given by the consultants regarding development. She said that the board would need to be creative in the further development of the airport and did give the board several ideas on how that could be done. Mr. Gross stated that ultimately highest and best use for the airport was determined by the owner and in this case that would be the taxpayers. He further stated that the research done for the study seemed generic and that the waiting on the plan had hindered development and decision-making.

6. Announcements and General Updates

- Mr. McKenzie announced that TxDOT would be holding a pre-construction meeting for the taxiway relocation project on Tuesday, August 19, 2008, at 8:30 a.m.
- Mr. McKenzie announced that a bronze plaque listing the tenants at the airport had been placed just inside the entrance of the terminal.
- Mr. McKenzie announced that there were planes in the new duPerier hangar.

7. Executive Session:

The Kerrville-Kerr County Joint Airport Board reserves the right to discuss any of the above items in executive closed session if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.075, 551.076 (deliberation regarding security devices) or 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

At 3:58 p.m., the board recessed to executive session under section 551.074. At 4:28 p.m., the executive session ended and the board returned to open session at 4:28 p.m. Mr. Bobertz announced that no action had been taken in executive session.

8. Action on items discussed in executive session.

No action was taken.

9. Adjournment

Mr. King moved to adjourn. Mr. Bobertz seconded the motion. The motion passed 2-0. The meeting adjourned at 4:30 p.m.

APPROVED: _____

Roger Bobertz, President

Heather M. Spivey, Deputy City Secretary