

**CITY OF KERRVILLE, TEXAS  
KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD**

**Board Meeting  
September 24, 2008**

On Monday, September 24, 2008, the meeting of the Board Members of the Kerrville-Kerr County Joint Airport Board was called to order at 1:05 p.m. by Roger Bobertz, President, at the Airport Terminal, Louis Schreiner Field, Kerrville, Texas.

**Members Present:**

Roger Bobertz, President  
Stephen W. King, Vice-President  
Fred Vogt (Arrived at 1:42 p.m.)

**Members Absent:**

None

**Staff Present:**

Bruce McKenzie, Interim Airport Manager  
Heather M. Spivey, Deputy City Secretary  
Josh Selleck, Director of Finance  
Kristine Ondrias, Director of General Services

**2. Visitors/Citizens Forum:**

Mr. Tom Locke addressed the board stating that he was disappointed with the board application process. He said that he had submitted an application a month or so ago, but had received no acknowledgement that the application was received. He explained that he was also disappointed with the promotion and management of the airport to date. He stated that the airport could improve if it was promoted with such activities as air shows, etc. He also stated that he wrote a letter to one of the county commissioners requesting a meeting regarding the airport and received no response. Mr. Locke concluded by stating that he was glad that changes had been made.

**3. Discussion and Possible Action:**

**3A. New airport logos.**

Per Mr. Bobertz's request, Mr. McKenzie and his administrative assistant designed several logos for use on airport letterhead, business cards and memos. After reviewing the choices, Mr. King moved to accept draft B for the new logo. Mr. Bobertz seconded the motion. The motion passed 2-0.

**3B. Acquisition of a vehicle for the airport manager.**

Mr. Selleck stated that he found a comparable truck for approximately \$16,000. He explained that the city had ordered the truck and that it had possibly been delivered that morning. He explained that the purchase would be within the FY 2008 budget and that Mr. McKenzie had purchasing power if the board decided to acquire the truck. He stated that the county would be insuring the vehicle and that the title would be under the Kerrville-Kerr County Joint Airport Board. Mr. Selleck explained that no action was required by the board if they believed the purchase was acceptable. The board expressed their appreciation and agreed to the purchase of the truck.

### **3C. Day-to-day direction of airport manager after September 30, 2008.**

Mr. Bobertz stated that he was concerned about the airport manager answering to any or all of the board. He felt that the board should name one person on the board to whom the manager would directly report and name one other member as a back-up. Mr. Bobertz moved that for day-to-day operations the airport manager should report to the president of the airport board, with the vice-president of the board as back-up. Mr. King seconded the motion. The motion passed 2-0.

### **3D. Interview and select nominees to fill two vacancies on the board.**

Item 3D was discussed during executive session under section 551.074.

## **4. Announcements and General Updates:**

### **4A. Taxiway relocation project.**

Mr. McKenzie stated that the taxiway project was underway. He said that the project had been scaled back and was scheduled to be complete 3 months earlier than projected. He explained that one runway would be open at all times, but that runway 3-21 would be closed until after the Christmas holiday. He stated that the project was moving along quickly and that the contractors were currently working 7 days a week. Mr. King stated his concerns regarding FOD on the open runway and the adjoining taxiway. Mr. McKenzie assured Mr. King that he was watching the operation very closely and that contractors were responsible for cleaning up any FOD. He reported that there had been no problems so far, but that any tenant or customer should report any problems immediately to him.

### **4B. Hurricane Ike related activity at ERV.**

Mr. McKenzie announced that the airport experienced much more activity due to hurricane Ike than with hurricane Gustav. The airport housed several planes and helicopters from the gulf coast for at least 4 days.

### **4C. Airport manager employment agreement.**

Mr. Bobertz stated that Mr. McKenzie had accepted the offer of the airport manager position and that an employment agreement had been negotiated. He explained that they were waiting for several documents to be returned in order to complete the process. Mr. Bobertz said that once the outstanding documents were received they would proceed with signing the employment agreement and that an official announcement would be made at that time. Mr. Bobertz suggested that some type of celebration be organized for October 1, 2008.

## **5. Executive Session:**

The Kerrville-Kerr County Joint Airport Board reserves the right to discuss any of the above items in executive closed session if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.075, 551.076 (deliberation regarding security devices) or 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

At 1:43 p.m., the board recessed to executive session under section 551.074. At 4:17 p.m., the executive session ended and the board returned to open session at 4:17 p.m.

**6. Action on items discussed in executive session.**

The board took no action on the items discussed in executive session. Mr. Bobertz announced that the next meeting of the board would be scheduled for Monday, October 6, 2008 at 1:00 p.m.

**7. Adjournment**

Mr. Vogt moved to adjourn the meeting. Mr. King seconded the motion. The motion passed 3-0. The meeting adjourned at 4:20 p.m.

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
Roger Bobertz, President

\_\_\_\_\_  
Heather M. Spivey, Deputy City Secretary