

**KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MINUTES  
OF A REGULAR MEETING**

**KERRVILLE, TEXAS  
OCTOBER 12, 2009**

On Monday, October 12, 2009, a regular meeting of the Board Members of the Kerrville-Kerr County Joint Airport Board was called to order at 3:40 p.m. by Stephen King, President, at the Airport Terminal, Louis Schreiner Field, Kerrville, Texas.

**Members Present:**

Stephen W. King, President  
Fred Vogt, Vice President  
Mark Cowden  
Tom Moser

**Airport Board Staff Present:**

Bruce McKenzie, Airport Manager

**City Staff Present:**

Todd Parton, City Manager  
Jennifer Yarbrough, Budget Analyst  
Kevin Coleman, Director of Development Services  
Gordon Browning, Senior Planning  
Dorothy Miller, Executive Secretary

**Visitors:**

Stephen Drane

**CALL TO ORDER**

**1. VISITORS FORUM:**

None.

**2. CONSIDERATION AND POSSIBLE ACTION:**

- 2A. Approve the minutes of the September 21, 2009 Airport Board meeting  
Mr. Vogt moved to approve the minutes of September 21, 2009; motion was seconded by Mr. Moser and passed 4-0.
- 2B. Monthly Financials (Jennifer Yarbrough)  
In Mr. Selleck's absence, Mrs. Yarbrough presented the monthly financials ending September 30, 2009. Revenues and expenses were \$220,308 leaving an available cash balance of \$166,718. Airport Capital Improvement Projects (Fund 74) currently has three open projects with a cash balance of \$516,844. Mr. Cowden moved to accept the monthly financials; motion was seconded by Mr. Moser and passed 4-0.
- 2C. Proposed T-Hanger Development (Bruce McKenzie)  
Mr. McKenzie distributed a topographical survey sketch and preliminary design costs from BWR to the Board. The costs totaled \$20,800. The Board agreed to get two additional cost estimates.
- 2D. Strategic Plan – Zoning (Fred Vogt)  
Mr. Vogt discussed zoning development outside of the Airport property and the possibility or the need to create a separate joint zoning board. Mr. Coleman stated there is a difference between on-campus zoning and peripheral zoning. Mr. Coleman discussed his understanding of the state law regarding peripheral zoning, the role of a

joint zoning board, and general concerns the City may have. Discussion was tabled pending future review by Mr. Coleman, Mr. Vogt, Mr. McKenzie and related staff.

2E. Signage for Airport (Fred Vogt)

Mr. Vogt discussed informational signs. Mr. McKenzie distributed preliminary Airport signage designs and proposed to number the gates. Approximate cost of signage is \$5,000. Mr. McKenzie proposed a rock sign for the terminal with an approximate cost of \$4,000. Both projects are RAMP eligible. The Board discussed additional ideas for signage.

2F. Master Plan Update (Steve King)

Mr. King stated he and Mr. Vogt met with an associate with Wilbur Smith to find out what a master plan entails. Mr. Vogt stated \$175,000 has been set aside for the master plan. Mr. King stated he and Mr. Vogt were assured that the Board would have ample input in updating the master plan.

2G. Discussion and Possible Selection of New Airport Board Member (Executive Session – Steve King)

Mr. King stated this item would be discussed in Executive Session.

3. **INFORMATION AND DISCUSSION:**

3A. National Association of State Aviation Officials (NASAO) Trip Report (Fred Vogt)

Mr. Vogt attended the NASAO and stated all state aviation directors are a part of this. Mr. Vogt stated he had the opportunity to speak with Dave Fulton and Karen Wigham about Kerrville Airport.

3B. Phase I & Phase II Update (Bruce McKenzie)

Mr. McKenzie stated Phase I is nearly complete with only the sealing of runway 03/21 needing to be complete, which is scheduled for Wednesday, October 14<sup>th</sup> and will take approximately three days to complete. When that process is finished, 48 hours is needed to begin re-striping. Mr. McKenzie reported the localizer for 3-0 is back in service. Mr. McKenzie also reported the runway will be closed for approximately one week to complete work. When work is finished, runway 12/30 will need to be closed for 6 to 8 hours. A pre-construction meeting for Phase II will be held Wednesday, October 14<sup>th</sup> in the Airport Terminal.

4. **EXECUTIVE SESSION:**

The Board discussed personnel matters as allowed under Section 551.074 of Chapter 551 of the Government Code of the State of Texas.

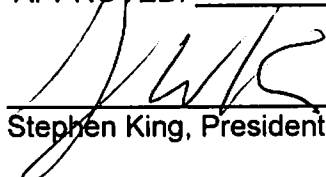
5. **ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION**

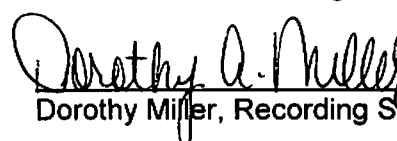
The Board unanimously approved Corey Walters as the newest Board member, replacing Robert Bobertz.

6. **ADJOURNMENT**

Mr. Cowden moved to adjourn the meeting; motion was seconded by Mr. Moser and passed 4-0. Meeting adjourned at 5:05 p.m.

APPROVED: 11-9-09

  
Stephen King, President

  
Dorothy Miller, Recording Secretary