

**KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MINUTES  
OF A REGULAR MEETING**

**KERRVILLE, TEXAS  
NOVEMBER 9, 2009**

On Monday, November 9, 2009, a regular meeting of the Board Members of the Kerrville-Kerr County Joint Airport Board was called to order at 3:31 p.m. by Stephen King, President, at the Airport Terminal, Louis Schreiner Field, Kerrville, Texas.

**Members Present:**

Stephen W. King, President  
Fred Vogt, Vice President  
Mark Cowden

Tom Moser  
Corey Walters

**Airport Board Staff Present:**

Bruce McKenzie, Airport Manager

**City Staff Present:**

Kristine Ondrias, Assistant City Manager  
Kim Meismer, Director of General Operations  
Jennifer Yarbrough, Budget Analyst  
David Knight, Captain, Kerrville Police Dept.

Kevin Coleman, Director of Development Services  
Mike Wellborn, Director of Engineering  
Dieter Werner, Project Engineer  
Dorothy Miller, Executive Secretary

**Visitors:**

Judge Pat Tinley  
Commissioner Jonathan Letz  
Commissioner Bill Williams  
Theresa "Tess" Mabry, First Assistant Auditor, Kerr County  
Stephen Drane

**CALL TO ORDER**

**1. VISITORS FORUM:**

Perry Havenar and Benson Hadley, Aviation Planners with Garver introduced themselves and gave an overall of the type of business their company does. A recognized leader in aviation, Garver offers funding assistance, master planning, engineering design, construction oversight, and facility commissioning as a part of the wide range of airside and landside services they offer.

**2. CONSIDERATION AND POSSIBLE ACTION:**

- 2A. Swear in new Airport Board member, Corey Walters (Judge Tinley)  
Judge Tinley conducted the swearing in ceremony for Corey Walters, newest Airport Board member.
- 2B. Approve the minutes of the October 12, 2009 Airport Board meeting  
Mr. Moser moved to approve the minutes of October 12, 2009; motion was seconded by Mr. Vogt and passed 4-0.
- 2C. Monthly Financials (Jennifer Yarbrough)  
Mrs. Yarbrough reported as of October 1<sup>st</sup>, the cash balance was \$216,293. Revenues were \$81,879 and expenses were \$57,000 leaving an ending cash balance of \$241,161 as of October 31, 2009. Mrs. Yarbrough reported the Airport currently has three open Capital Improvement Projects with an available cash balance of \$514,844. Mr. Cowden moved to accept the financials as presented; motion was seconded by Mr. Moser and passed 5-0.
- 2D. FBI Shooting Range (Floyd Walling)

Local resident and private pilot Floyd Walling distributed information regarding his disapproval of the proposed FBI shooting range. Mr. Walling stated the proposed shooting range near the city landfill would pose a danger to the nearby Tivy High School, area residents and most notably to airplanes approaching the airport near the proposed site off Loop 534. Captain Knight stated designs for the proposed firing range have not been finished and that although the range will be open-air, it has not been decided if there will be an area covering shooters. Mr. King stated he did not believe that the proposed shooting range posed a danger to the airport and that he had never flown over that site when landing. However, Mr. King stated the Board should seek guidance from the FAA, since the proposed shooting range could be in a flight path in close proximity to the airfield. No action was taken by the Board at this time.

2E. T-Hangar Layout Design Process (Bruce McKenzie)  
Per the Board's request, Mr. McKenzie received two additional price quotes for t-hangar designs. Cost range is between \$17,000 and \$20,000. Mr. McKenzie stated the airport can hire someone now to help with the design or wait until next year and let the master plan consultant look at it. Mr. King asked Mr. Havenar if Garver were to be chosen to do the master plan, if a design proposal was part of his job. Mr. Havenar answered yes and stated his company would provide numerous layouts.

2F. Strategic Plan - Zoning (Fred Vogt)  
Mr. Vogt reported he attended a meeting on October 30<sup>th</sup> with City of Kerrville staff Kim Meismer, new airport board liaison, Kevin Coleman, and Gordon Browning, Senior Planner along with Stephen Drane to discuss the zoning process and master planning. Mr. Vogt stated in the master plan process and zoning, the airport will ask the consultant to look at land use compatibility/non-compatibility. Mr. Vogt discussed with Mr. Coleman and Commissioners Letz and Williams regarding how to go forward with the Board's request to act as a Joint Airport Zoning Board or if it needs to be a separate entity.

3. **INFORMATION AND DISCUSSION:**

3A. **Phase II Progress Report**

Mr. McKenzie reported Phase 2 began on October 26<sup>th</sup>. Top soil has been removed and they are waiting for the asbestos test on the house, which should be back today or tomorrow, before demolishing it.

3B. **Terminal Sign**

Mr. McKenzie reported he ordered the "Terminal" sign. Mr. McKenzie stated he is working with Peter Lewis, a local architect, regarding feasibility and cost to install a highway-type sign per Commissioner Williams' request. Directional signs are on hold until the road is complete.

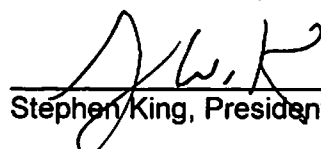
3C. **Water Line Design**

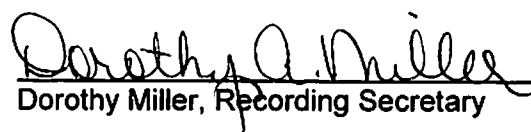
Mr. McKenzie reported he received the plans for the water line from DWR on November 4<sup>th</sup> and they are 75% complete. Mr. Wellborn discussed the plans.

5. **ADJOURNMENT**

Mr. Moser moved to adjourn the meeting; motion was seconded by Mr. Cowden and passed 5-0. Meeting adjourned at 4:56 p.m.

APPROVED: 12/14/09

  
Stephen King, President

  
Dorothy Miller, Recording Secretary